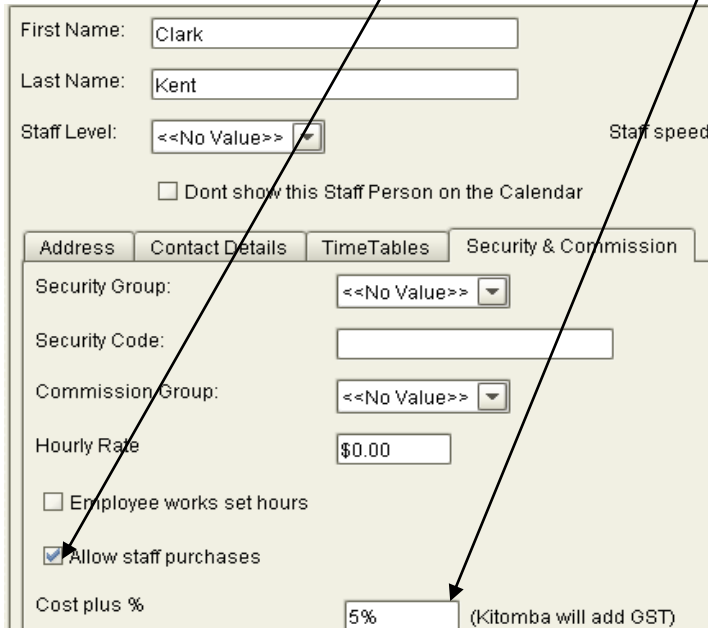


Staff Sales

You can now allow staff to purchase products from you at a cost price and you can also add a percentage mark up.

Go to the Admin Tab. Double click on Business Units then double click on your business unit name. Select a staff member then click on the Security & Commission Tab.

Put a tick in Allow staff purchases and add your Cost plus %



First Name:

Last Name:

Staff Level: Staff speed

Dont show this Staff Person on the Calendar

Address | Contact Details | TimeTables | **Security & Commission**

Security Group:

Security Code:

Commission Group:

Hourly Rate:

Employee works set hours

Allow staff purchases

Cost plus %: (Kitomba will add GST)

To sell to members of staff, go to the Cards tab at the top of Kitomba. On the left hand of the screen go down and enter staff person name as you would do for a customer. You will see that now the staff member comes into the list and has a different "face" to normal customers.



Customer Search

Name

Phone (any)

E-mail

Hide Deactivated

Search Results

-  Kent, Clark

Sell the product as you normally would and Kitomba will work out correct price for you (cost + 5% for instance)